

JOB ORIENTED BUSINESS COURSES

*Attention: School Leavers (Gr. 10s & 12s Nation-Wide) and Working Class
(Evening Classes also available for Working People from 5pm-7pm)*

ENROLMENT IS NOW OPEN FOR 04TH FEBRUARY, 2019 INTAKE

No	CERTIFICATE COURSES	TIME-FRAME	AMOUNT
1	Certificate in Banking & Finance	16 weeks	K3,300
2	Certificate in Business Management	16 weeks	K3,000
3	Certificate in Human Resources Management (HRM)	16 weeks	K3,200
4	Certificate in Accounting	16 weeks	K3,500
5	Certificate in Computing	16 weeks	K3,200
6	Certificate in Information Technology (IT)	16 weeks	K3,200
7	Certificate in Networking	16 weeks	K2,950
8	Certificate in Legal Systems & Paralegal Studies (Lawyers Assistant)	16 weeks	K3,300
9	Certificate in Logistics & Supply Chain Management	16 weeks	K3,300
10	Certificate in Occupational Health Safety, Environment Security & Quality Management [OHSESQM: Levels 1, 2, 3 & 4: 4 Certificates]	16 weeks	K4,800
11	Certificate in Airlines Operations: Fares & Ticketing 1 (Domestic)	16 weeks	K3,400
12	Certificate in Inflight Cabin Crew / Flight Attendance	16 weeks	K3,200
13	Certificate in Government Studies: Modern Public Administration & Management	16 weeks	K3,500
14	Certificate in Government Studies: District & LLG (DDA) Management	16 weeks	K3,500
15	Certificate III in Tourism & Hospitality Management	16 weeks	K3,000
16	Certificate III in Hospitality: Commercial Cookery	16 weeks	K3,000
17	Certificate in Ports & Shipping Management	16 weeks	K3,000
18	Certificate in Customs & Freight Forwarding Management	16 weeks	K3,300
19	Certificate in Sales & Marketing	16 weeks	K3,000
No	DIPLOMA COURSES		
1	Diploma in Accounting	32 weeks	K6,950
2	Diploma in Business Management	32 weeks	K6,950
3	Diploma in Banking & Finance	32 weeks	K6,950
4	Diploma in Government Studies: District & LLG (DDA) Management	32 weeks	K6,950
5	Diploma in Government Studies: Modern Public Administration & Management	32 weeks	K6,950
6	Diploma in Human Resources Management (HRM)	32 weeks	K6,950
7	Diploma in Computing	32 weeks	K6,950
8	Diploma in Information Technology	32 weeks	K6,950
9	Diploma in Networking	32 weeks	K6,950
10	Diploma in Airlines Operations: Fares & Ticketing 2 (International)	32 weeks	K6,950
11	Diploma in Occupational Health, Safety Environment, Security & Quality Management (OHSESQM)	32 weeks	K6,950
12	Diploma in Logistics & Supply Chain Management	32 weeks	K6,950
13	Diploma in Sales & Marketing (Management Level)	32 weeks	K6,950
14	Diploma in Ports & Shipping Management	32 weeks	K6,950
15	Diploma in Customs & Freight Forwarding Management	32 weeks	K6,950
16	Diploma in Tourism & Hospitality Management	32 weeks	K6,950

Note:

- **POM Office Phone:** 323 2063 / 78022863 / 73114968 / 79238938 Or Mobile phone: 71730821 / 76920346
- **E-MAIL:** mapextraining@gmail.com / info@mapextraining.com.pg / info@mapexpng.com
- **Website:** <https://www.mapexpng.com/courses.html>, Facebook: <https://www.facebook.com/mapexinstitute/>
- **Job Training:** Industrial trainings on full and part-time can also be arranged with Job Search team.
- Accommodation including meals, transport & security available on separate fees.
 - Any course fees can be deposited into: **Mapex Training Institute, BSP Cheque account No: 7003240095, Central Waigani Branch.**